



**MINUTES OF THE FULL GOVERNING BODY MEETING HELD ON THE  
13<sup>th</sup> JUNE 2019 AT THE SCHOOL 6.30pm**

Members of the Governing Body

Name	A/P/U	Category of Governor	Date of end of tenure	Designated Role
Mrs S Tomlinson	Y	H/T		Headteacher
Mr R Strachan	Y	Co-opted	13/05/2020	Chair
Mr A Woods	A	Parent	15/07/2019	
Mrs A Holden	Y	Co-opted	13/05/2019	
Mr R Burrows	A	Co-opted	23/11/2021	
Ms J Stringer	Y	Co-opted	13/05/2019	
Mrs E Robinson	Y	Co-opted	13/05/2019	Vice Chair
Mrs J Hughes	Y	Parent	08/03/2021	
Mrs J Bailey	Y	Staff	15/10/2020	
Mrs S Crane	A	Co opted	09/05/2023	
Mr C Bate	Y	Co-opted	09/05/2023	
Vacancy		LA		
Charlotte Chappell	Y	Observer		
Linda Giansante	Y	Governor Clerk		

**Non-Confidential**

**Presentation from Representatives of School Council**

A presentation from representatives of the school council Amy, Erin and Devon accompanied by Mrs Houghton.

This year the Headteacher asked the school council to look at school rewards. Over a couple of meetings, the school council thought about what they liked, what they wanted to keep and what they would like to change.

Currently the certificates given out at Friday assembly are: Creative Learner, Writer of the Week, Do Jo Certificate and Special Certificate.

Rewards include getting to sit on a special chair for a week, frequent reader prizes and the golden ticket for the class with highest attendance each week.

Do Jo's - KS2 children would rather receive their certificate in the classroom rather than the assembly.



Frequent Reader – All the classes like this reward, it encouraged reading authors that the children would have not done normally, and it also encouraged children who didn't have many books at home.

Special Chair – Some classes love it and use it all the time, but others don't. In KS1 and KS2 the chair is placed by the side of the carpet area. KS2 children wondered if the chair could be replaced with a 'special' cushion that can be used by the person who has earned the certificate.

Prize Boxes - The children love the prize boxes in the classrooms and Mrs Tomlinson's prize basket. They asked if every class could have a prize box.

Writer of the Week – The children would like this award changed to 'English Award' as some weeks they might not do lots of writing but could get it for spelling or SPaG.

Maths Award – The children would like to reintroduce a Maths certificate. They felt that writing was celebrated but not maths.

Marvellous Manners – This could be dropped in favour of rewarding good manners with a Do Jo.

Golden Nugget – They liked the whole school reward, but felt it wasn't being used because of not having a whole school celebration. An alternative idea would be to have a big display that showed how many Do Jo's each class had. A whole school target would be set for the half term and if met each class could choose a reward for the afternoon e.g. movie, trim trail, golden time etc. Or the teacher offers an activity e.g. games on the school field in the warmer months.

The school council would like to invite Governors to school assemblies so they could see how they are run and how much the children enjoy receiving their certificates and prizes. They suggest once a month getting together for a whole school assembly. To re-launch golden nuggets so that whole school rewards take place again.

The Headteacher and Governors thanked the members of the School Council for the thoughtful presentation and comments. It showed positive changes to be made and the Headteacher was very proud to have them representing the school.

Charlotte Chappell left the meeting prior to the next agenda item.

## 1. APOLOGIES

The Governors received apologies from Mrs S Crane, Mr R Burrows and Mr A Woods.



**RESOLVED:** That the apologies from Mrs Crane, Mr Burrows and Mr Woods be accepted.

The chair warmly welcomed Mr C Bate, new Co-opted Governors to the board.

## 2. DECLARATION OF PECUNIARY INTEREST AND CODE OF CONDUCT

The Governors were asked to declare any potential conflict of interest or pecuniary interest with the business to be discussed during the meeting.

**RESOLVED:** That no further action be required.

## 3. MEMBERSHIP/CONSTITUTION

The Governors noted that:

- There is one LA vacancy
- That there is a parent's election to take place when Mr Woods term of office comes to an end. 15/07/2019.

**RESOLVED:** That there were no changes to membership since the previous meeting.

## 4. MINUTES OF LAST MEETING

The non-confidential minutes of the last Full Governing Body Meeting on the 9<sup>th</sup> May 2019, which had been circulated prior to the meeting, were presented.

**RESOLVED:** That the non-confidential minutes of the last Full Governing Body Meeting on the 9<sup>th</sup> May 2019 be confirmed as a correct record and be executed on behalf of the governing body by the Chair.

## 5. MATTERS ARISING

To Consider any matters arising from the last meeting and to review the Action Log.

### ACTION LOG

Work Stream	Action No.	Date opened	Action Manager	Action	Action Update	Target Date	Status
Admin	44	05.03.19	HT/Mrs Hughes	Mrs Hughes to raise website security with Davie Kindon.	Not heard from School Spyder about security.		



				HT to update the group contact details with Mrs Hughes contact details	Mrs Hughes to speak to Davie. Davie reports that a security certificate is needed on website. It was asked if school signed a contract with School Spyder? If no contract it means they can charge for certification. ACTION: H/T to find out about the contract. If none then H/T to purchase certificate		Closed	Helen to purchase certificate
Website	8	21.03.19	Chair	Chair to remind Governors to provide a brief statement and photo to Davie to add to website. Some Governors have not completed. ACTION: Governors to complete this task by next meeting.		By next meeting	Ongoing	Pictures are not compulsory. Please email Richard the statements
Curriculum Teaching & Learning	10	21.03.19	H/T	Assistant H/T & 2 Gobs needed for visit. ACTION: Governor to give dates available on a Monday and Wednesday to H/T to organise next half term.		By next meeting	Closed	The curriculum is being tailored to changes being introduced, visit deemed unnecessary.
Governance	3	09.05.19	H/T	Headteacher to set up school email addresses and logons to the school teams for the new governors		By next meeting	Closed	& added to WhatsApp group. Done
Governance	3	09.05.19	H/T	Headteacher to get Mrs J Hughes email address checked by Jodie		By next meeting	Ongoing	Still not working
Finance	6	09.05.19	H/T	Headteacher to check the PIPA certificate is in place, to ask Mr Woods to help if any queries arise		ASAP	Closed	In Place
Website	7	09.05.19	H/T	Headteachers to ask Davie Kinson to take the blog from the website		By Next Meeting	Closed	Davie has been asked recently.



Governors	8	09.05.19	H/T	Headteacher to contact the local Men in Sheds charity		By Next Meeting	Closed	Meeting set up. Rob & Richard to support H/T.
Governors	8	09.05.19	Mr A Woods	Mr Woods to format the Governor visit pro-forma from PowerPoint to Word, and place a blank one in teams		By Next Meeting	Ongoing	Unknown as Mr Woods not at meeting.
Governors	8	09.05.19	H/T	Headteacher to propose the dates for the Sept, Oct & Nov meetings to the Clerk		By next meeting	Closed	Done
Governors	8	09.05.19	Governors	Governors to note prior to the Autumn Team meeting there will be a learning session regarding the Ofsted focus altering. Learning session will start 5.30pm. FGD to be confirmed.		To Note	Closed	Done
Chairs Actions	12	09.05.19	Chair	Chair to add to Steph Crane responsibilities. Deputy for Safeguarding		By next meeting	Closed	Done

## 6. FINANCE

To be discussed in Part 2.

## 7. WEBSITE

**RESOLVED:** That no further action be required.

## 8. LEADERSHIP AND MANAGEMENT

The Governors discussed the residential. There is to be an overseas visit for the first time to Disneyland, Paris. The cost is £330. A total of 42 children will attend. Staff places to help are full. A resource provision child has been accepted; the parent is contributing to have one to one support for the child. Two children cannot go as they don't sleep at all when away from home, they understand that they will not be attending.

*Q. Governors asked how many children will it leave out?*

*A. It has been offered to all Yr3, 4 and 5 children. We are taking 42. The others didn't want to go. The other children will be in classes.*

Residential letters will go out so parents can arrange to pay.



**RESOLVED.** That no further action is required.

**9. COMMUNICATION TO THE CHAIR OF GOVERNORS/CHAIRS ACTIONS & UPDATES**

The Highways Department have cleaned the signs surrounding the school, the sign that is obscured by a tree has a bird nesting in it, which will be trimmed when they have fledged. It was noted that the sign on Sandyhill Road also needs reporting. The sign on Swallow Lane has only partly been cleaned.

The chair advised the Governors that the visit to Liverpool Museum was very enjoyable.

The Chair has had communication from GGO, which is a community group based all over the Winsford area. The Headteacher has offered the school hall use for 2 days in the summer holidays to trial hosting things. A TA has been offered extra hours to help.

There is a link now with Muir Group to improve community engagement.

**10. DATE AND TIME OF NEXT MEETING**

**The next meeting will be on the 11<sup>TH</sup> July 2019 at 6.30pm.**

**Signed: .....Date: .....**