



**MINUTES OF A MEETING OF THE GOVERNING BODY OF DARNHALL PRIMARY SCHOOL HELD AT THE SCHOOL ON THE 15<sup>TH</sup> FEBRUARY 2018 AT 6.30PM.**

Name	A/P/U	Category of Governor	Date of end of tenure	Designated Role
Mrs S Tomlinson	P	H/T		Headteacher
Mr R Strachan	A	Co-opted		Chair
Mr A Woods	P	Parent		Vice Chair
Mrs A Holden	A	Co-opted		
Mr R Burrows	P	Co-opted		
Ms L Robertson	P	Co-opted		
Ms J Stringer	A	Co-opted		
Mrs E Robinson	A	Co-opted		
Mrs J Hughes	P	Parent		
Mrs J Bailey	P	Staff		
Vacant		Co opted		
Vacant		LA		
Ms S Williams	P	DHT		Observer
Mrs A Broome	P			Clerk to Governors

**PART ONE**

The order of the agenda was altered slightly so that Ms Williams, the DHT could complete a presentation about the Pupil Premium update.

Ms Williams outlined what Pupil Premium is and how children qualify for this additional amount of money. The purpose of the award is to raise the attainment of disadvantaged pupils and nationally this is 14%, at Darnhall as of January 2018, this stands at 45% of the pupils on roll with a pupil premium award this year of £161,040.

Areas where this is spent include Family Support which supports 45 children. Teaching Assistant support in classes and additional class teachers to ensure small class sizes.

On the School website the school must show the pupil premium spend, with a breakdown given to Governors and the impact this has had for the pupils.

Data analysis has been completed and shared with Staff which shows the areas for development.

Ms Williams highlighted the 'Achievement for All' programme which is fully funded by the LAWEP and involves a 'coach' working with the school to help them close the gap between disadvantaged pupils in addition to children with SEND needs and all other pupils. This will also involve better engagement with parents of disadvantaged children which will raise aspirations across the whole of the Winsford cluster schools.

Governors gave thanks for the presentation which demonstrates really good data and the best ever analysis.

*Q; is the school website now up to date with this information?*

*A; Ms Williams advised that the spend details will need to be added as soon as possible.*

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**ACTION;**

**Headteacher highlighted that now the school has an effective Pupil Premium Lead, she believes they should attend the CWAC Finance Meetings. The Vice Chair agreed with this suggestion.**

*Mr Woods took the position of Chair as apologies had been received for Mr Strachan.*

**1. APOLOGIES**

RESOLVED: that

Apologies were received and accepted by Governors for Mr Strachan, Mrs Holden, Mrs Robinson and Ms Stringer.

**2. DECLARATION OF PECUINARY INTEREST**

Governors were also asked to declare any conflicts of interest about the business to be discussed at this meeting.

RESOLVED: that

There were no declarations of interest declared.

**3. MINUTES**

RESOLVED: that

The part one minutes of the meeting held on the 23<sup>rd</sup> November 2017 be confirmed as a correct record and signed by the Chair.

**4. MATTERS ARISING**

The Action Tracker Part One has been updated as necessary.

**5. SCHOOL PERFORMANCE**

Pupil Premium

This has been covered in the presentation.

**6. SCHOOL DEVELOPMENT**

Current Focus

**ACTION;**

**The Governor Strategic Plan has been sent to all Governors, however as four Governors have not been able to attend this meeting and input is needed by all, it was decided that this would be better to be discussed again at the meeting in March 2018.**

**7. CURRICULUM**

There was nothing to report under this item.

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## 8. BEHAVIOUR

There was nothing to report under this item.

## 9. HEALTH & SAFETY

There was nothing to report under this item.

## 10. FINANCE

### Grants/funding and potential projects

Mr Burrows reported that he is looking to apply for a grant for up to £10k per year from the BBC Children in Need as they award grants each year to organisations supporting disadvantaged children and young people in the UK.

He will be working with Charlotte Chappell; the new Resource Provision Leader and the grant will be sourced for use in the Resource Provision Unit and maybe to look at getting a mini bus for the school.

*Q; when does the application need to be completed by?*

*A; this will need to be done by mid-May.*

*Q; whilst acknowledging the importance of the Resource Provision unit, is this the best area to be asking for funding for? What about more ELSA trained Staff?*

*A; Headteacher acknowledged this point but believes a strong application will be made by the people involved and is hoping it is successful. She will speak to the SLT after half term and will feedback any important points.*

Mr Burrows also advised that if this application is not successful, another one could be made later in the year.

### SFVS

It was acknowledged by Governors that this must be completed by the 31<sup>st</sup> March

#### **ACTION;**

**SFVS document to be ratified by Governors at the meeting in March.**

### School Budget

#### **ACTION;**

**Governors will ratify the School budget at the meeting in March.**

## 11. PREMISES

There was nothing to report under this item.



## 12. GOVERNANCE

### Governor intranet

All Governors have now received passwords and can access the documents required for meetings on the school website in the secure area. This will now mean that the meetings will be paper free.

### Draft Strategic Plan

#### **ACTION;**

**Headteacher advised that this document is still ongoing and will be considered again at the March meeting.**

### Governance Action Plan

#### **ACTION;**

**This will need the actions from the audit plan adding and will be added for discussion to the March agenda.**

### Governor vacancies

#### **ACTION;**

**There remains a vacancy for 1x LA Governor and 1 x Co-opted Governor. This will be discussed again in the March meeting after the analysis of the Governor skills audit and Governing Body effectiveness has been considered by the Chair of Governors and Mrs Robinson.**

### Training

Mr Burrows gave a brief presentation about the Governor skills audit and Governing Body effectiveness, although it was acknowledged that this had been coordinated by Mrs Robinson who was not in attendance tonight.

Governors agreed that this was a worthwhile exercise, and they are pleased to see a good amount of 'green' which indicates that Governors are confident in many areas. However, they would like a better explanation about the scoring system for ease of understanding the actions needed.

#### **ACTION;**

**Vice Chair will speak to Mrs Robinson about this and it will be considered again at the next meeting.**

## 13. TOPICAL

### LGBTQI

Headteacher advised that the Stonewall policy has been emailed to all Governors for consideration. The way this will be dealt with at the school is there may be many different

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family units but there is one love overall and the children are very accepting of different circumstances in different families. The school will also be teaching how a healthy parental relationship is important.

**ACTION;**

**Headteacher and the Chair of Governors will be meeting after half term to discuss this in more detail.**

**The Stonewall policy for Darnhall will be ratified by Governors at the March meeting.**

**14. PERIODICAL**

There was nothing to report under this item.


**15. DATES, TIME AND PLACE OF THE NEXT MEETINGS**

Meetings in 2018 which are all Thursdays at 6.30pm at the School:

**Spring term –22/3/18**

**Summer term – 17/5/18, 14/6/18 and 12/7/18**

***Unfortunately, due to a family commitment, I cannot attend the Governor meeting due to take place on the 10<sup>th</sup> May, I could offer the 17<sup>th</sup> May as an alternative. This will be confirmed with the HT and Chair of Governors.***

  
----- Chair  
22/02/18  
----- Dated