



MINUTES OF A MEETING OF THE GOVERNING BODY OF DARNHALL PRIMARY SCHOOL HELD AT THE SCHOOL ON THE 27TH OCTOBER 2016.

Present: **Mr R Strachan** **Chair**
 Mrs J Bailey
 Mrs S Tomlinson **Headteacher**
 Mrs A Holden
 Mr A Woods
 Mrs J Stringer

In attendance: **Mrs A Broome** **Clerk to the Governors**

PART ONE

1. APOLOGIES

RESOLVED: that
Apologies were received and accepted from Mr Cooke and Mrs Robinson.
There was not any apologies received from Mr Greenway-Jones.

2. CONFLICT OF INTEREST

RESOLVED: that
No conflicts of interest were declared.

3. MINUTES

RESOLVED: that
The part one minutes of the meeting held on the 21st September 2016 be confirmed as a correct record and signed by the Chair.

4. MATTERS ARISING

The Action Tracker Part One has been updated as necessary.

Minute 5 – School Performance

HT advised that the information table supplied by the school for KS2 Writing was incorrect. This should read 51% not 54%.

5. SCHOOL PERFORMANCE

HT advised that she and Chair had taken the decision to amend the agenda after this had been sent out to Governors following the decision to hold a Governor Action Day on Saturday 19th November between 8am and 12pm. This will mean that there will only be discussion under the Governance section of the agenda.

ACTION;

This will mean that the SES and the SDP will be discussed at the above meeting as they are linked and feed into each other.

HT will send out the documents by email in advance of the meeting.

RESOLVED; that

Following the decision to hold a Governor Action Day, the FGB meeting date will now be changed to **Tuesday 29th November at 6.30pm**



6. SCHOOL DEVELOPMENT

Following the above decision, there was nothing to report under this item.

7. CURRICULUM

There was nothing to report under this item.

8. BEHAVIOUR

There was nothing to report under this item.

9. HEALTH & SAFETY

There was nothing to report under this item.

10. FINANCE

There was nothing to report under this item.

11. PREMISES

There was nothing to report under this item.

12. GOVERNANCE

Following on from the SES, Governors were supplied with the Governing Board Action plan which has been devised with the following outcomes in success criteria:

- All Governors to be more confident in articulating sources of data and headline data figures.
- All Governors to have a secure understanding of the definition of disadvantaged pupils and will be able to speak confidently about the provision and progress of this group of pupils.
- All Governors will be able to draw on a range of examples of where they have considered benchmarking to inform their financial decision making.
- All Governors to be familiar with the Teachers Standards and will be able to share examples of how they can be used to hold teachers to account.

RESOLVED; that

Governors were supplied with the Achievement data information at the end of KS2.

Governors were supplied with the DfE document 'Supporting the attainment of disadvantaged pupils briefing document'.

Benchmarking training for the finance Governors will be undertaken in the autumn 2016 term.

Governors were supplied with a copy of the Teachers Standards document devised by the DfE.

HT confirmed that tonight's meeting will concentrate on achievement data and highlight disadvantaged pupils with training which will include a power point presentation.

Governors were also given paper copies for reference purposes.



HT used the power point demonstration to ask Governors, what are 'disadvantaged pupils'?

This is shown in the 2015 performance tables and in Raise on Line they are recorded as:

- Eligible for Free School Meals in the last six years
- Looked after continuously for one day or more
- Adopted from care

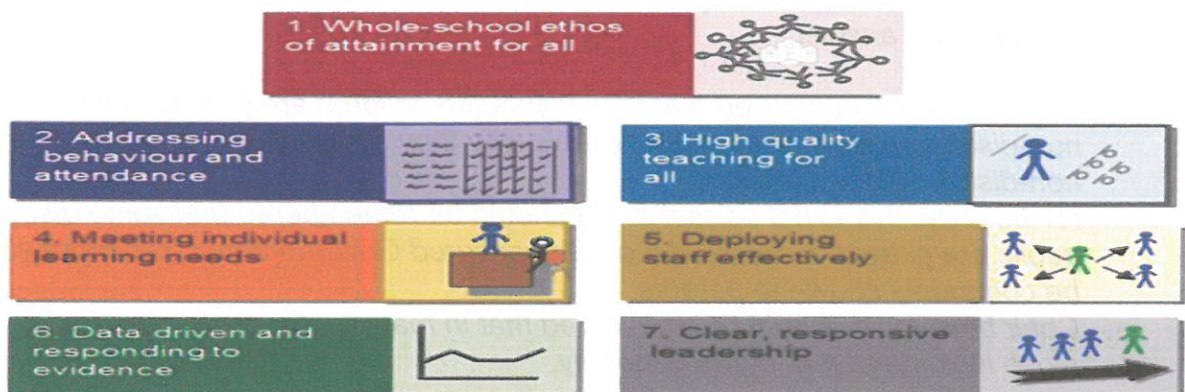
GQ: do they still qualify all the way through if they stop receiving FSM? HT advised yes and this is called Ever 6.

Why is it so important to ensure that disadvantaged pupils achieve their full potential?

The educational performance of pupils from disadvantaged backgrounds is much lower than their peers. It was acknowledged that progress in attainment in poorer children has increased in the last few years. However, achievement of other pupils has increased as well so the gap has only narrowed slightly. Recognising this, the Government introduced pupil premium in 2011. Being disadvantaged has a big influence on a pupil's life chances as pupils from disadvantaged backgrounds are twice as likely not to be in education, employment or training and at a higher risk of ending up in poverty as adults. HT reminded Governors that there are 54% of disadvantaged pupils at this school which is a very high number.

What are the School working on to ensure that disadvantaged pupils achieve their full potential?

Review the school's development, are all the seven building blocks in place? It has been agreed that this model can be applied to all children, not just disadvantaged



Look at the 'pathways to success' diagram, take into account the schools own needs and characteristics.

Don't always assume that disadvantaged children are low attainers, this is a common way that children slip under the radar.

Consider the behaviour and actions of the School leaders.

This has been drilled down and identified and information will be given to teachers after the half term holiday.



Based on the stages of development and the timescale of between 3-5 years, it is recognised that the school are making good headway and are probably somewhere between the 'intermediate and embedded stages'.

GQ; how can we progress to continued development? HT advised that the School continues to work with the WEP but more work is needed and in Staff meetings staff are made aware of their expectations in this journey.

Governors considered the progress of 'disadvantaged pupils in 2015/16.

	Reading		Writing		Maths	
	Expected progress +		Expected progress +		Expected progress +	
	D	Non D	D	Non D	D	Non D
FS2	100%	100%	100%	100%	100%	100%
Y1	100%	85%	100%	85%	86%	70%
Y2	77%	53%	77%	53%	77%	60%
Y3	90%	76%	90%	52%	90%	67%
Y4	82%	70%	70%	70%	65%	70%
Y5	60%	71%	67%	86%	67%	86%
Y6	83%	95%	39%	69%	56%	74%

GQ; Year 5 and Year 6 disadvantaged children did not achieve as well as lower year groups, is this because Pupil Premium was introduced in 2011? HT believes this is probably the answer.

GQ; it could be conceived that disadvantaged children are getting more attention than non-disadvantaged children and that is why they are matching and outperforming the non-disadvantaged pupils?

HT believes this is not correct and it should be remembered that some disadvantaged pupils are gifted and talented too. She assured Governors that this information would not be commonly shown to parents.

Chair believes it should be considered that in many cases disadvantaged pupils receive much less support at home generally.

Pupil Premium figures for 2015/16 show the number of children receiving PP from FS2 to Year 6 was 119 which is 54%.

Monies received was £154,440 of which over £152k was spent on extra TA hours, extra teachers, Family support and Safeguarding.

GQ; would Ofsted judge the spend pattern to be satisfactory?

HT advised that if disadvantaged pupils are making progress they will be content.



HT highlighted the three main areas of assessment which are

- In school formative
- School summative assessment
- National standardised summative assessment

HT explained the differences and how these are used in school, in particular the Rising Stars assessment tool to ensure pupils are secure in an area of learning.

GQ; Is this used across the whole of Winsford schools?

HT advised no, all schools have bought a system that they believe to be the most comprehensive for their needs.

GQ; how often is data collected?

HT advised this is on a termly basis.

GQ; how do we know that the moderation we are using is correct?

HT advised that all schools in WEP participate in moderation.

Governors were shown the national picture for standardised assessment and it was noted that in Years 3,4 & 5 there is not any standardised assessments. HT also noted that the Raise on Line data is taken from these test results.

ACTION;

Chair believes that it would be useful to have an update on attainment data on a termly basis.

HT is working on this currently.

Headlines from analysis of 2015/16 data shows that

Nursery and FS2 progress is at least good if not outstanding in all areas of learning.

In EYFS GLD was 72.2% which is above National at the end of Reception.

KS1 Reading is in line with National but Writing and Maths are below.

KS2 pupils are broadly in line in Reading, Maths and SPaG. It shows that pupils are below in Writing

The average scaled scores again show that in Reading, Maths and SPaG the School is in line. It is the Writing which again requires improvement.

This information was presented in a different format to Governors at the last meeting and considerable challenge was raised and HT has outlined how Writing continues to be the area for focus.

However, she believes it is also important to celebrate how well overall the School has performed against the Local Authority and National level.

Governors are mindful of the results and agree that there is celebration due for the good results in Reading, Maths and SPaG. However, they are keen to ensure that the levels in Writing continue to be driven up.

GQ; could an external moderator be used to look at the judgements?



HT believes this is a good idea, however this would mean that teachers would work on a 1-1 basis with the moderator to be confident in their own judgement. HT has spoken to staff about the judgements at a Staff Meeting this week and HT will be speaking to Mr Seddon when he returns to work regarding the writing results.

13. TOPICAL

HT highlighted that recently Staff had celebrated Mental Health Day on the 10th October to ensure that this is an area of focus for the wellbeing of pupils. Going forward the School will be introducing Mental Health Awareness Days every half term.

GQ; what are the areas of focus?

HT advised that mental health will be considered in PHSE and a reminder of the School values.

ACTION;

HT believes a presentation to Governors from the School Council about the School values would be very useful in the spring term. Governors agreed with this decision.

14. PERIODICAL

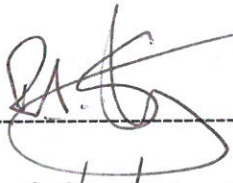
There was nothing to report under this item.

15. DATE, TIME AND PLACE OF THE NEXT MEETING

To confirm that the next Full Governing Body meeting will be held on:

Tuesday 29th November at 6.30pm at the School, Early Years building.

Please note the date change.


----- Chair

29/11/2016
----- Dated



ACTION MATRIX

Work Stream	Action No.	Date opened	Action Manager	Action	Action Update	Target Date	Status
Health & Safety overview for Staff	1	15/10/15	HT & Vice Chair	To arrange for the Vice Chair to come into school to give Staff an overview on health and safety	The date was confirmed as Thursday 20 th October. The above meeting was cancelled and will now be rearranged, date TBA	Autumn term	Open
Split Site	2	25.2.16	HT, Chair VChair	To engage with CWAC about the ongoing difficulties with the split site of the Schools and how building maintenance and improvement is becoming increasingly difficult to manage within budget	Chair advised that he and the HT had met with Jan Hewitt CWAC on the 21 st September and as a result of their discussions the School will be putting together a Strategic space and response planning document and the split site issues will be part of this work. HT, Chair and Vice Chair have met to discuss options recently.	Ongoing	Open
SDP	3	12.5.16	HT,DHT Chair	A meeting will be arranged to add further information regarding the Community	HT and Chair will meet on the 22/9 and 21/10 to work on this document. HT will ensure that an overview document will be on the School website at the latest Tuesday 27 th September. Work on this is being completed and will be added to the new School website	27.10.16	Closed
Darnhall Trust	4	13.7.16	Chair	HT will make enquiries to see if the School could qualify for some funding for School trips	HT will check with School Admin that the application has been sent to Robin Wood and not the Chairman's Trust. This is being considered during November	27.10.16	Closed
Governance	5	13.7.16	Chair & HT	Chair will try to make enquiries with the local Chamber of Commerce to attract two Governors with the skills required.	Regarding the LA & Co-opted Governor vacancies, HT will approach a suitable candidate to ask if they would be prepared to take on the role. Details will also be added to the School Facebook page A Staff election will be held as Mrs Baileys term will expire on the 16/10/16. Following discussion, HT will ask Sarah Williams to take on the Staff Co-opted Governor role as she has the skills to facilitate the role. Chair will be speaking to the vicar at St Chads when the new curate is in place to ascertain whether they would be willing to consider the Co-opted Governor vacancy. There were not any other expressions of interest in the Staff Governor vacancy, therefore Mrs	Autumn term	Ongoing



					Bailey will take on a new term for four years		
Agenda setting	6	13.7.16	HT, Chair, V Chair	To meet to review the Governing Body agendas for new academic year.	HT, Chair and Vice Chair will meet on the 24/10/16 at 9.30am to discuss this.	27.10.16	Closed
Outdoor Pursuits	7	21.9.16	HT	Governors considered this are of learning and believe it would be useful for HT to pursue this.	HT will make enquires with Broomheath Planation and Dairy House Farm. HT has passed on the details about the above to Staff.	27.10.16	Closed
SATS	8	21.9.16	HT	HT will compile a SATs data document for last 3 years.		27.10.16	Closed
Setting & agreeing pupil targets	9	21.9.16	HT	To add this information to the agenda for the FGB Meeting on 27.10.16.	This has now been completed	27.10.16	Closed
School Council	10	21.9.16	Chair	Chair to email Jenny Rowland to arrange a date to meet with the School Council. HT suggested a School values presentation from the School Council	Chair suggested that Governors can supply questions for when he meets with the School Council. He also advised that he is keen to get a partnership working group with the Youth Council.	29.11.16 Spring term 17	Open
Mark Parkinson visit	11	21.9.16	HT	To liaise with CWAC regarding Mark Parkinson visiting the School.		29.11.16	Open
Learning Walks	12	21.9.16	HT Govs.	HT will send out some information to Governors regarding Governor visit protocol. To contact HT to arrange to take part in a Learning Walk at the school.	Governors should advise HT if they can attend the learning walks - 'Role of the TA' on the 30 th November or Maths on the 25 th January at 9.15am. Chair will send a reminder to Governors about these dates.	29.11.16	Open