

Darnhall Primary School  
Sandyhill Road  
WINSFORD  
Cheshire  
CW7 1JL



Telephone: (01606) 593315

Headteacher: Sarah Tomlinson B.Ed (Hons), N.P.Q.H.  
Deputy Headteacher: Sarah Williams B.Mus, P.G.C.E, N.P.Q.M.L.  
Assistant Headteacher: Natasha Mulholland B.A Hons

26<sup>th</sup> March 2019

Dear Parents and Carers,

## **DEBTS & IMPORTANT CHANGES TO HOW YOU PAY**

Previously we have written to you regarding the level of outstanding debts we have in our school. The current position is as follows:

Nursery Fees £3176.80  
Dinner Money £3172.70  
Home Hub After-School Club £1944.95  
Breakfast Club £90.00  
**TOTAL £8384.48**

**This amount is equivalent to having another member of staff in school every morning.** Our school does not have money within our budget to cover these costs and Cheshire West and Chester Council will seek to recover the debts from those owing. My office staff regularly text, write and ring parents and carers to inform them of the existing debts and also if registered with ParentPay you can see this on your child's account. We are very accommodating with payment plans when people are facing financial difficulties but it is an expectation that if you make these arrangements you keep to them.

**In view of this situation we are now having to instigate a PAY IN ADVANCE OF USE POLICY for our services from 1<sup>st</sup> April 2019.** This means that you will need to pay a credit balance onto your ParentPay account in advance of your child attending our Home Hub, Nursery or having a school meal. Many other schools already have this policy in place.



Every child needs to be registered with ParentPay so that payments can be made. **If you have a debt of £20 or more you will NOT be able to use the Nursery, Home Hub After-School Club or Breakfast Club and if you have Dinner Money debts of £20 or more you must send a lunch from home with your child until the balance is fully cleared.**

**Please clear any outstanding debts via ParentPay by 15<sup>th</sup> April** unless you have an agreed repayment plan in place and if you are struggling with ParentPay please contact the school office.

Kind regards

Sarah Tomlinson  
Headteacher

